

## Director/Pastor of Children's Ministries

**Position:** Regular Full Time

**Hours:** 40 per week

**Core Hours:** Monday 9-11 am, Wednesday 9 am-12 pm, Sunday 7 am-12 pm

**Reports to:** Lead Pastor of Discipleship & Ministries

**Job Summary:** The Director/Pastor of Children's Ministries is tasked with serving and building a thriving children's ministry that aligns with the vision and mission of Providence Church. This person will have overall responsibility for ministry with and pastoral care for children (infant to 5th grade) and their families. The Director/Pastor of Children Ministries will provide vision and direction for the entire Children's Ministries team including staff and volunteers.

### Qualifications:

- A committed follower of Jesus Christ, seeking to serve God and live out Providence Church's vision and mission
- A calling and a passion for children's ministry
- A heart for the spiritual formation of children
- Demonstrated experience in ministry with children and families
- Relational skills and an enthusiastic presence for leading children and the ministry team
- Skilled in the use of relevant technology and social media, e.g., computer and video projection, Facebook, Instagram, etc.
- Strong organizational skills and experience managing budgets
- Proven leadership, teamwork, and interpersonal skills with the ability to maintain healthy and encouraging relationships with supervisors, coworkers, and volunteers
- Bachelor's degree in related field

### Responsibilities:

- Provide oversight for all children's and family ministry activities
- Develop and lead the ProvKids staff and ministry team, communicating and reinforcing the vision of Providence Church and ProvKids
- Lead curriculum selection and creation to ensure Biblically and theologically sound resources that align with the teaching of Providence Church
- Develop and implement a discipleship path for children from birth to 5th grade in coordination with Student ministry
- Encourage and equip connections between ProvKids and the entire church
- Engage with and equip parents to participate in their children's faith development
- Represent ProvKids and the church by providing pastoral care to families in need
- Grow relationships with area elementary schools (including FCA)
- Ensure Safe Sanctuary compliance for all volunteers and staff relating to Children's Ministries
- Maintain regular contact and coordination with other staff members
- Manage ProvKids budget, including budget planning, and submitting related paperwork
- Attend weekly staff and leadership meetings
- Other projects or duties as assigned by supervisor